

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

#### Board of School Directors

Mrs. Lesa I. Butera, President  
Mrs. Michelle M. Davis, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mr. Christopher W. Heinly  
Mrs. Karen R. McAvoy  
Scott C. Painter, Esq.  
Mrs. Jennafer Reilly  
Mrs. Sandra A. Reese  
Mrs. Anne P. Seltzer

#### Non Members

Ms. Christine L. Stafford, Board Secretary  
Mr. Matthew S. Stem, Assistant Superintendent

#### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

### **SCHOOL BOARD MEETING**

Monday, February 24, 2014 – 6:00 P.M.  
Community Board Room

- I. Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Butera**
- III. Announcement of Recording by the Public – Mrs. Butera**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
  - Technology Committee Meeting – Tuesday, February 25, 2014, 12:00 p.m.
  - Curriculum Committee Meeting – Monday, March 3, 2014, 12:00 p.m.
  - Finance/Facilities Committee Meeting – Wednesday, March 5, 2014, 11:00 a.m.
  - Personnel/Policy Committee Meeting – Thursday, March 6, 2014, 12:00 p.m.
  - School Board Business Meeting with Committee Reports – Monday, March 10, 2014, 6:00 p.m.
  - School Board Business Meeting – Monday, March 24, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. Public Comment – Mrs. Butera**

*Speakers are requested to identify themselves by name and address.*

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**VII. Routine Approvals – Mrs. Butera**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- January 13, 2014 Business Meeting with Committee Reports
- January 27, 2014 Regular Business Meeting

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the month of January 2014, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project Fund Accounting Check Summary
- 5) Capital Reserve Fund Check Summary

**VIII. Superintendent's Report – Mrs. Vicente**

**A. Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve Overnight Field Trip Request – Regional Orchestra, Easton Area High School, February 26 – February 28, 2014.  
*Background information: This trip was approved at the February 10, 2014 Board meeting for February 27-March 1, 2014. The event was rescheduled by Easton Area High School for the dates listed above.*
2. Approve 2014-15 District Calendar.

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-4:

1. Approve budget transfers in the amount of \$8,986.
2. Approve BCIU 2014-15 Budget.  
*Background information: Act 102 of 1970 requires the BCIU to prepare an annual budget for approval by its member school districts. The 2014-15 budget requires*

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*no increase in revenue from school districts. This budget is for mandated services only and does not include fee-for service or federally funded programs (see gray booklet).*

3. Approve donations from the Wyomissing Area Education Foundation as follows:
  - \$3,364.12 for six iPads for the Autistic Support classroom.
  - \$870 for a musical theater workshop for the JSHS Chorale.
  - \$700 for a buzzer system for the English Department Quiz Bowl.
  - \$245 for “safe room” boxes at each building.
  - \$2,673.27 for electronic balances for the JSHS Chemistry Department
4. Approve contract with River Rock Academy Inc. for alternative education placement for secondary student ID#300538 at \$130/day per student, discounted to \$125/day per student effective February 1, 2014 for term of January 31, 2014 to January 30, 2015.

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-6:

**1. RESIGNATION/RETIREMENT/TERMINATION**

**a. Support Staff**

- 1) **Stacey Riegel**, Special Education Instructional Aide, WHEC, update effective date of resignation to last day worked, February 12, 2014.

**2. LEAVE OF ABSENCE**

**a. Administrative Staff**

- 1) **Craig Fries**, Director of Building and Grounds, intermittent Family Medical Leave effective March 6, 2014 to a date to be determined.

**3. APPOINTMENTS**

**a. Administrative Staff**

- 1) **Mark Boyer**, Business Administrator, District Office, at an annual pro-rated salary of \$85,000, effective date to be determined.

*Background Information: Mr. Boyer received a Master of Business Administration Degree from Alvernia College in addition to a Bachelor of Science Degree in Accounting. His past professional experience includes Manager of Financial Planning and Analysis, Assistant Business Manager for a public school, and his current position as Interim Business Manager for a public school.*

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b. Athletic Staff

- 1) **Kevin Kratzer**, Boys Volleyball Head Coach, at a stipend of \$2,537 for the 2013-14 School Year, effective February 25, 2014.
- 2) **Ryan Smith**, Boys Volleyball Assistant Coach, at a stipend of \$1,522 for the 2013-14 School Year, effective February 25, 2014.
- 3) **Kayla Carson**, Girls Lacrosse Assistant Coach, at a stipend of \$1,500 for the 2013-14 School Year, effective February 25, 2014.

c. Supplemental Staff

- 1) **Michele Hetrich**, Summer Academy Coordinator, effective summer 2014, at a stipend of \$2,000.
- 2) Spring Athletics
  - a) Request approval of the attached 2013-14 school year Spring Season coaches and associated stipends.

4. SUBSTITUTES

a. Support Staff

- 1) **Mark Isett**, Custodian and Van Driver (Addition)

5. VOLUNTEERS

6. POLICIES

Second reading/adoption of the following policies:

- |     |                            |
|-----|----------------------------|
| 122 | Extracurricular Activities |
| 123 | Interscholastic Athletics  |
| 218 | Student Discipline         |
| 227 | Controlled Substances      |
| 238 | Parent of Record (NEW)     |

IX. Old Business – Mrs. Butera

X. New Business – Mrs. Butera

XI. Right to Know Requests – Mrs. Butera

		Right-to-Know			
		Cost Analysis			
		01/01/14-01/31/14			
Date	Requested by	Description of Request	Personnel	Time	Cost
1/10/2014	S. Campbell	Collective bargaining agreements and misc. info.	S. Hungerford KKAL	2.00	\$38.08 \$33.04
1/10/2014	H. Silverman	Employment agreement with T. Lampe and misc. info.	S. Hungerford KKAL	1.75	\$33.32 TBD
1/15/2014	D. Tierney	Zoning permit denial	S. Hungerford	0.25	\$4.76
					\$109.20

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**XII. Updates from Organizations**

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

**XIII. Adjournment – Mrs. Butera**